

**Minutes of the Board of Directors Meeting**

Wednesday, December 5, 2018, in the  
Parish Hall at Saint Theresa Church  
1041 Lyons Avenue, South Lake Tahoe, California 96150

Board Members Present: Francie Alling, Lyn Barnett, Allan Bisbee, MaryAnne Brand, Karen Fink

Absent: Jesse Walker and Chaplain Monsignor Wallace

Staff: C. Rosburg

Guest: Father Larry Morrison

Item 1. Opening Prayer. Opening prayer was led by Father Larry Morrison.

Item 2. Call to Order and Approval of Agenda. President Barnett called the meeting to order at 5:35 p.m. Change item 7. titled Adopt Resolution to discussion and approval concept. Lyn asked for a motion to approve the change to the agenda, and Alling made a motion to approve the agenda change. All Board members present approved the change to the agenda.

Item 3. Roll Call of Board Members and Determination of Board Quorum

Item 4. Open Floor (*The President invites members and guests to comment on any item not listed on the agenda. Please limit comments to three minutes.*) No comments. Barnett closed the floor to comments.

Item 5. Review and Approval of Minutes from the BOD Meeting on October 13, 2018. Alling questioned on page two where it reads "first-time members who pay their dues after December 1<sup>st</sup> of each year will have their membership fee apply through July 1<sup>st</sup>." Is it each year or just this time? President Barnett expressed his understanding to be any new member to the organization would get this same benefit, but only new members. Bisbee suggested changing the wording to: "new first-time members who pay their dues" to "new first-time members paying their dues" ...after December 1<sup>st</sup>. MaryAnn had emailed in a change for the reduction of the office supplies account and it has been corrected in the minutes.

Item 6. Update on Barton Health Project. President Barnett expressed how Barton Health has had the EASE Home Program MOU, but that we have not heard back from them. The timing is not good now as the management is absorbed in a labor dispute.

Item 7. Discussion and Approval Concept. Discussion to use of SJCLT Resolution 38-07-04 which gives the Executive Director authority to enter into contracts for the organization. If the MOU comes back from Barton and there are just clerical or clarification comments, and there are no major changes, Barnett would like get the Board's consensus vote to allow Kope to enter into the signed MOU with Barton hospital. A motion was so made by Bisbee. Brand seconded the motion and it was unanimously approved.

Item 8. Update and Discussion on the Request for Proposal by Placer County for Housing Mixed-Use Project at 3205/3225 North Lake Boulevard, Tahoe, City. President Barnett mentioned all the work that Pacific Development Group had done in submitting a proposal and how he attended and spoke at their presentation representing SJCLT as a partner for the proposed development. However, it was recently announced that the Nahas property proposal went to someone else. He discussed possibilities of affordable housing on the North Shore in the future using potential Catholic Campaign for Human Development (CCHD) funds. President Barnett met with the CCHD Grant Specialist, Sean Wendlinder, and he encouraged SJCLT to apply for grant funds and was excited to learn about Saint Joseph Community Land Trust. Kope has downloaded the CCHD grant application will work of the grant for next year and maybe we can get \$50,000.00 to rehab a property.

Item 9. Update on the Sierra Garden Apartments (SGA). Tracy O'Neal, SGA manager relayed in a phone call earlier in the day that the Laundry Room now has everything in place, but the entrance requires a self-locking door. Large parcel lockers are in the Laundry Room but the resident mailboxes are not inside

as of yet. Discussion of ADVANCE using the SGA Community Room to serve the residents with the services it provides as an Adult Education Consortium took place and Barnett indicated SJCLT needs an agreement contract proposal that all the partners in SGA can sign off.

Item 10. Finances. Treasurer Brand pointed out that the \$150.00 adjustment from our last minutes between the Office Supplies balance to the Membership Subscriptions balance had not been made, we need to show the minutes to Cece and make sure that this is done. She indicated we need to follow up on the MTH accounts that are not being paid to see if we can get better contact information. Brand has questions about the \$50,000.00 that was put into El Dorado Community Foundation, it is kind of complex accounting. Brand will talk to Stephanie at Olivo's office with Cece to work out how to record this in our financials. When the board approved the \$50,000.00 to be paid, Brand assumed it came from our housing fund, but it came out of our general fund. The Housing Fund was specifically noted in the August minutes. President Barnett interjected, that we put in the minutes that without objection the Board concurs that the \$50,000.00 should come out to the Housing Fund and not the General Fund, and to correct just the accounting. MaryAnne will work with Cece and Stephanie at Dave Olivo's office to make the software reflect the \$50,000.00 adjustment. Brand also mentioned that she would like to get a copy of the statement showing the money is in the account. The partnership information from SGA is also needed by Olivo's office. Discussion ensued about the Motel to Housing program and Alling indicated that Our Lady of Tahoe gave the flyers out to people in their outreach program. President Barnett expressed how we haven't had any loan applications in a while. His theory is that there is just no housing that is available now. He suggested asking Christine Azevedo what she can do to help with the Motel to Housing Program. If we can get the paper work on the Bijou Woods Apartment applicant in the next week or so we can get that approved in advance. Fink spoke about Tahoe Home Connection having started a data base of homes available. We have people who can't find the homes, and the Tahoe Home Connection is trying to find the rentals. Right now they just have one house that is vacant.

Item 11. Update from Membership Committee on Annual Spaghetti Dinner. The Spaghetti dinner accounting summary included a balance remaining of \$685.46 from donations during the evening. Fink volunteered to write up a thank you to the Knights of Columbus for the Kudos for Kindness section of the Tahoe Tribune. Membership Committee member Fink discussed thinking of ways that Membership goals might tie into the spaghetti dinner next year, ways of getting participants to become members at the event by possibly giving away some raffle tickets with a new membership.

Item 12. Update on 2018/19 Membership Drive. Fink asked that the membership committee be forwarded the Facebook link so they can begin using the Facebook platform to put things up online about SJCLT. And she can go ahead and put a press release together on the SGA dedication event.

Item 13. Selection of the Location and Time for the Board of Directors Meetings for 2019. The SJCLT BOD meetings were decided to continue being held on the first Wednesday of each even month. The next Board of Directors Meeting is to be held on Wednesday, February 6, 2019 at Saint Theresa Church in Globin Social Hall. The scheduled Wednesday's on the even months are February 6<sup>th</sup>, April 3<sup>rd</sup>, June 5<sup>th</sup>, August 7<sup>th</sup>, October 2<sup>nd</sup>, and (November 21<sup>st</sup> for the Spaghetti Dinner) and December 4<sup>th</sup>. Locations of future meetings will be determined our next meeting.

Item 14. Adjournment and Closing Prayer. President Barnett adjourned the meeting at 7:05 p.m. and led the Board of Directors in the closing prayer.

Respectfully submitted,

Karen Fink, Secretary