



MOTEL TO HOUSING LOAN APPLICATION CHECKLIST

Saint Joseph Community Land Trust (SJCLT) provides qualifying families with school age children living in motels or other substandard housing with an interest free loan of up to \$1,800.00 to be repaid in no more than 36 months to cover expenses such as security deposit and 1st and last month's rent to move into safe quality housing. If you are a household with school age children living in a motel or other substandard housing, please complete the checklist below to see if you may qualify for a Motel to Housing loan.

Check all that apply (NOTE: these are standard qualifying conditions however exceptions may be granted for good cause at the discretion of SJCLT):

- I/we have been a continuous resident of the Lake Tahoe Basin for at least 12 months and can provide verification of continuous income for the last 6 months
- I/we are a household that includes at least one child from 3 to 18 years of age
- I/we are currently living in a motel or other substandard housing
- I/we have found safe, decent housing and an interest free loan from SJCLT of up to \$1,800 to cover security deposit and one month of rent is needed to make the move

The new housing unit shall be legally established with adequate parking, contain appropriate living space to accommodate all residents, contain a full kitchen, hot and cold running water, indoor bathing and toilet facilities, electricity and natural gas, oil or electric heating (wood heating is not acceptable). Residences without sufficient winter insulation are not acceptable.

- I/we have steady and reliable income and a reasonable household budget sufficient to cover repayment of the loan, rent and other housing costs and other necessary expenses (see the attached sample household budget worksheet)
- I/we have the ability and the desire to fully repay the SJCLT loan so that other families may benefit
- I/we can provide references from prior landlords/property managers
- I/we have not received any other loans from SJCLT
- I/we understand that if awarded a loan, SJCLT will make the payment directly to the property owner or property manager

If you meet the above criteria or believe that you may have good cause to request an exception to one or more of the criteria, please complete an application. To obtain an application or if you have any questions, please contact Charlotte Rosburg at 530-541-8930 or charlotte@saintjosephclt.org.